The University of Arkansas at Pine Bluff (www.UAPB.edu) is accepting applications for the position of Vice Chancellor for Research, Innovation, and Economic Development. Appointed by and reporting to the Chancellor, the Vice Chancellor for Research, Innovation, and Economic Development serves as a member of the Executive Cabinet and is responsible for the strategic leadership of all research programs and activities of the University.

**General Function:**
The Vice Chancellor for Research, Innovation, and Economic Development is charged with providing administrative leadership in planning and developing research programs; improving and maintaining the degree and intensity of research; establishing and administering procedures for evaluating the quality of research programs and for evaluating direct and indirect reports; enforcing research policies; and coordinating research programming with budget planning and preparation. The successful applicant will promote and support the growth of sponsored research and scholarship; will have the administrative responsibility to lead and oversee sponsored research, research relations and compliance related to research on human subjects; and oversee the growth and development of research-based entrepreneurship and intellectual property.

**Duties and Responsibilities:**
- Provide leadership to the Division of Research, Innovation, and Economic Development.
- Serve as a member of the University’s senior administrative team, the Executive Cabinet through participation and contributions to regular Cabinet meetings and other senior leadership activities.
- Work with faculty and staff to promote and support the development of research proposals to government agencies, corporations, and/or foundations.
- Promote and market research and scholarship activities with current and potential sponsors.
- Develop and grow partnerships with other universities and organizations.
- Manage internal investment programs aimed at providing seed grants to faculty to initiate and grow their research, equipment purchases, new faculty start-up packages, and proposal preparation.
- Lead broad, campus-wide discussions about future research directions including: discussions related to the balance of teaching and scholarship; industry/university collaborations; policies and procedures that impact research endeavors; and other topics related to the evolving research culture on campus.
- Support the research infrastructure on campus (including research computing, space and equipment).
- Provide leadership and managerial oversight of sponsored research, including support of faculty and staff in locating and preparing proposals (pre-award); negotiating and establishing contracts; managing post-award grants and contracts; and professional development and
training of current and future principal investigators.

- Coordinate research relations through working with corporations to promote and support research, provide marketing and support of research through the research magazine, website, brochures, workshops, campus visitation, and related activities.
- Administer and support the Institutional Review Board to ensure compliance with rules and policies that apply to research involving human subjects.
- Provide leadership and managerial oversight of innovation and commercialization through coordination with the Economic Research Development Center to support students and student teams who wish to be innovators and entrepreneurs with their own discoveries; support and nurture the initiation, growth and launch of start-up businesses evolving from the ideas, innovations, creations, intellectual property or technology developed by students, faculty, and staff.
- Coordinate with the General Counsel’s Office to protect the university's intellectual property through patents, copyrights, trademarks and other mechanisms.
- Work with the General Counsel’s Office and the Division of Finance and Administration to ensure compliance with all applicable government and university policies as they relate to research and scholarship including compliance with terms and conditions of grants and contracts; misconduct in research; protection of human subjects; management of controlled technology; conflict of interest; protection of intellectual property; responsible conduct of research.
- Work with the Chancellor and Vice Chancellor for Finance and Administration in monitoring the annual operating budget of all research areas of the University and make recommendations for the annual budget for the Division of Research, Innovation, and Economic Development.
- Foster and develop opportunities for student engagement through research at the graduate and undergraduate levels.
- Work with the Provost and Vice Chancellor for Academic Affairs on the appropriate degree of prioritization of faculty/staff research and grant writing to fund upgraded facilities, grow high-demand graduate programs, and help both undergraduate and graduate students by identifying sources to fund competitive assistantships, research stipends, and other support mechanisms.
- Other responsibilities as assigned.

Qualifications:

- Academic credentials to include an earned terminal doctoral degree from a recognized regionally accredited institution;
- Proven leadership experience in a public higher education institution with demonstrated administrative success.
- A distinguished record in teaching, research, and service that merits appointment as a tenured professor.
- Experience with instructing, advising and/or employing both undergraduate and graduate students.
- Strong fiscal management skills and experience allocating and re-allocating limited resources to fulfill the priorities of the strategic plan.
- Commitment to diversity at all levels.
- Commitment to a culture of shared governance.
- Experience with innovative practices and professional development opportunities that will
enable faculty and staff to become more effective researchers.

- An understanding and appreciation of the history, culture, and mission of the University.
- A commitment to working effectively with administrators, staff, faculty, and other stakeholders in communicating the mission of the University.
- Evidence of a network of contacts within key research funding agencies and other organizations that support research in higher education.
- Significant personnel and budgetary management experience.
- Familiarity with the regulatory environment for research.
- Experience with commercialization and technology transfer.
- An understanding and appreciation of the University’s history and mission—and can move the institution forward through expanding the research activity and intensity and through fostering a culture of excellence in research consistent with the goals of the university’s strategic plan.

The University

The University of Arkansas at Pine Bluff (UAPB) is a state land-grant institution with historically black colleges and universities (HBCU) heritage. It was founded in 1873 and is the second oldest public institution of higher education in Arkansas, one of only two with a land-grant mission, and the only public historically black college or university. Originally known as Branch Normal College, the school opened on September 27, 1875 with Professor J.C. Corbin in charge of the seven enrolled students. In 1882, the school relocated to a structure erected by state funds on a fifty-acre plot in the suburbs of Pine Bluff.

Today, UAPB is a member of the University of Arkansas System and is governed by a Board of Trustees. The UA System provides communities in Arkansas with access to academic and professional opportunities, develops intellectual growth and cultural awareness in its students, and applies knowledge and research skills to an ever-changing human condition. The system enrolls more than 70,000 students, employs over 17,000 employees, and has a total budget of over $2 billion.

UAPB offers one Ph.D. degree, nine master’s degrees, and 30 baccalaureate degree programs through five schools/divisions: the School of Education, the School of Arts and Sciences, the School of Business and Management, the School of Agriculture, Fisheries and Human Sciences, and the University College. Three non-degree programs/divisions complete this academic structure: the Carolyn F. Blakely Honors College, Graduate and Continuing Education, and Military Science. Since inception, the University has grown in stature as a center for teaching, research and public service. The University is accredited by the Higher Learning Commission.

UAPB has a tremendous legacy and history, and an even brighter future. The institution has a proud history of serving a diverse student body, including many first generation students. A new campus master plan has been developed and features numerous enhancement and upgrade projects as well as a number of key new facility opportunities. Priority facilities for the near term include new residence halls, a new student center/wellness center, new nanoscience and biotechnology space, and new athletic facilities for track and field and soccer.
The student body consists of more than 2,800 students from more than 42 states and 16 countries. Enrollment is on an upward trend with a total of 2,513 students in 2014, increasing to 2,658 in 2015, with a further increase to the current level of 2,821 in 2016. UAPB features a 15-to-1 student-to-faculty ratio and encourages a learning environment with strong interaction between students and faculty. UAPB employs more than 170 faculty and its full complement of faculty and staff includes more than 650 full-time employees, making it a leading economic engine in the region. Located in the Arkansas Delta, the University is positioned 40 miles southeast of Little Rock, Arkansas in Pine Bluff with a population of approximately 45,000.

**Physical Demands:**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. The physical and mental demands described as follows are representative of those that must be met by an employee in performing the essential functions of this job: Ability to sit and/or stand for long periods of time, ability to lift, at times, 5 lbs., and have good eye/hand dexterity; and minimum of a 40-hour work week as determined with the supervisor to allow the employee to fulfill assigned duties and responsibilities, including evening and weekend hours.

**Application Procedure:**

Submit a letter of application, resume, official transcripts, and the name, address, and telephone numbers of three references sent to:

Search Committee (VCRI)  
c/o Human Resources Department  
University of Arkansas at Pine Bluff  
1200 N. University Drive  
Mail Slot #4942  
Pine Bluff, AR  71601

**Application Deadline:** Opened until filled.

“UAPB is an Equal Opportunity/Affirmative Action Employer, and participates in E-Verify”